



Customizing reports

Active IQ Unified Manager

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Customizing reports

There are many ways you can customize views so that you can create a report that contains all the information you need to manage your ONTAP clusters.

Start with a default inventory page or a custom view, then customize it by adding or removing columns, changing the column order, filtering the data, or sorting on a specific column in ascending or descending order.



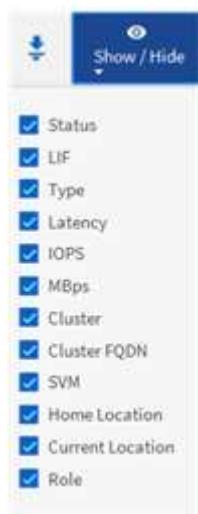
You must have the Application Administrator or Storage Administrator role to manage reports.

Customizing columns

Use **Show/Hide** to choose the columns you want to use in your report. Drag the columns on the inventory page to rearrange them.

Steps

1. Click **Show/Hide** to add or remove columns.



2. On the inventory page, drag columns to rearrange them in the order you want in your report.
3. Name the unsaved view to save your changes.

Filtering data

Filter the data to make sure the results match your report requirements. Filtering enables you to display only the data in which you are interested.

Steps

1. Click the filter icon to add filters to focus the results you want to view, and then click **Apply Filter**.

Disk Types contains fabricpool

Cloud Recommendation contains tier

Cold Data greater than 10 GB

+ Add Filter

Reset

Cancel

Apply Filter

2. Name the unsaved view to save your changes.

Sorting data

To sort the results, click a column and indicate ascending or descending order. Sorting data prioritizes the information you need for the report.

Steps

1. Click the top of a column to sort the results so that the most important information appears at the top of the view.
2. Name the unsaved view to save your changes.

Using search to refine your view

After you have the view you want, you can further refine the results using the Search field to focus on the results that you want to include in the report.

Steps

1. Open the custom or default view that you want to use as the basis of your report.
2. Type in the Search field to refine the data listed in the view. You can enter partial data in any of the displayed columns. For example, if you want to search for nodes that include "US_East" in the name, you can refine the full list of nodes.

The results of your search are saved in the custom view and used in the resulting scheduled report.

3. Name the unsaved view to save your changes.

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