



# **Welcome to OnCommand Insight reporting**

## **OnCommand Insight**

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# Table of Contents

- Welcome to OnCommand Insight reporting ..... 1
- Accessing the OnCommand Insight Reporting Portal ..... 1
- Variations due to installed licenses ..... 2
- Reporting user roles ..... 3
- Enabling Security Headers ..... 4

# Welcome to OnCommand Insight reporting

OnCommand Insight reporting is a business intelligence tool that enables you to view pre-defined reports or create custom reports. OnCommand Insight reporting generates reports from the Data Warehouse (DWH) data.

With OnCommand Insight reporting you can perform the following tasks:

- Run a pre-defined report
- Create a custom report
- Customize the report format and delivery method
- Schedule reports to run automatically
- Email reports
- Use colors to represent thresholds on data

Pre-defined reports are the standard OnCommand Insight reports. This guide describes the pre-defined reports that are available with all of the product licenses.

## Accessing the OnCommand Insight Reporting Portal

You can access the OnCommand Insight Reporting Portal directly from a web browser, from the Data Warehouse, or from the Insight server . You use the Reporting Portal to access predefined reports or to create your own reports using Data Warehouse data.

### Access the reporting portal from a web browser

#### Steps


1. Open a web browser.
2. Enter the following URL: `https://server-name:9300/bi`

9300 represents the default port that was specified during installation. If another port was specified, you must change the port.

3. Enter your user name and password, and then click **OK**.


### Accessing the reporting portal from the Insight server

#### Steps

1. Open a web browser.
2. Enter the following URL to access the the Insight server: `https://server-name`
3. Enter your user name and password, and then click **OK**.
4. In the Insight toolbar, click .
5. In the login page that appears, enter your user name and password, and then click **OK**.

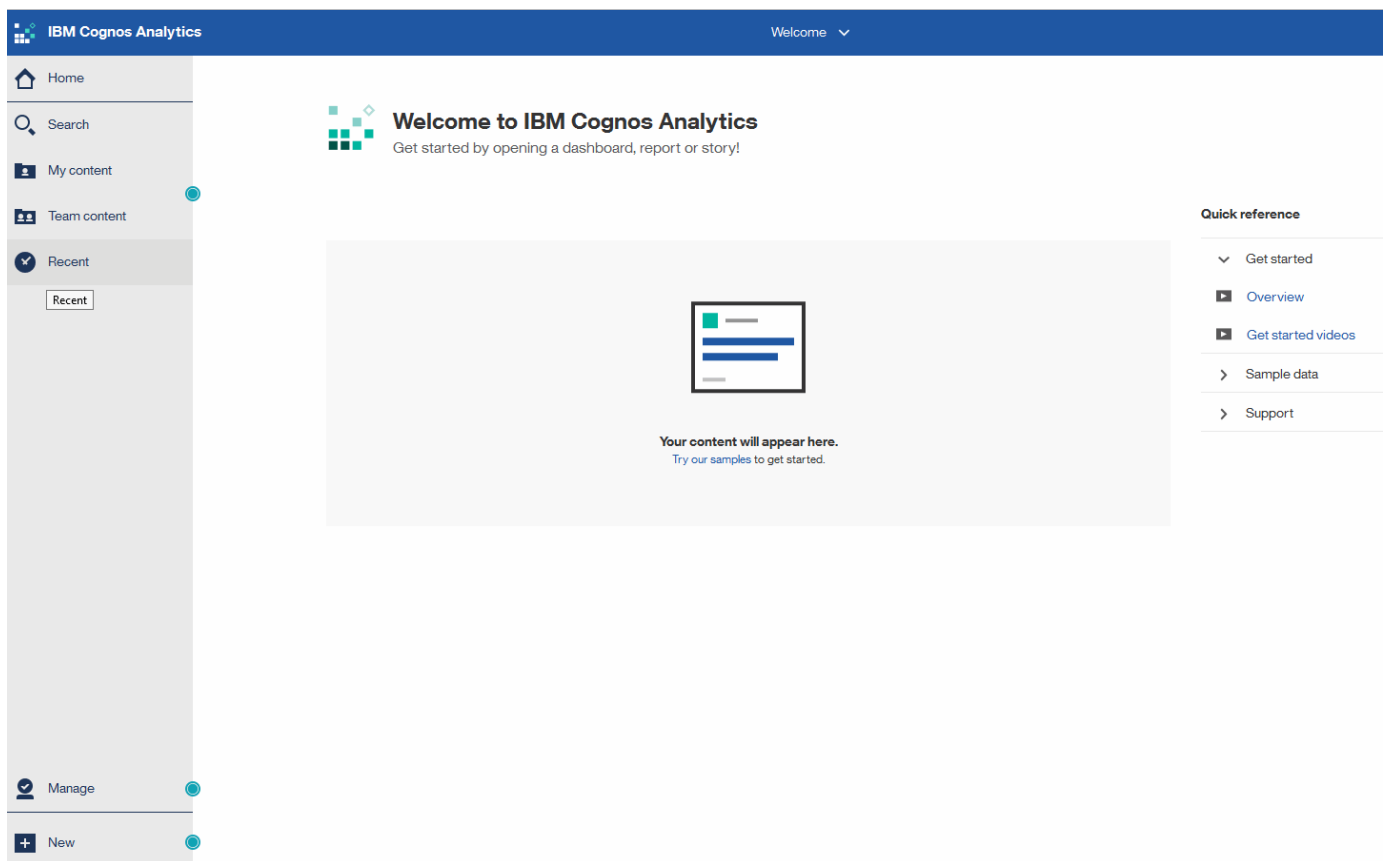
# Accessing the reporting portal from the Data Warehouse

## Steps

1. Open a web browser.
2. Enter the following URL to access the Data Warehouse: `https://server-name/dwh`
3. Enter your user name and password, and then click **OK**.
4. In the Data Warehouse toolbar, click .
5. In the login page that appears, enter your user name and password, and then click **OK**.

## Results

The IBM Cognos Analytics welcome page is displayed. This is the default landing page of the OnCommand Insight Reporting Portal.



## Variations due to installed licenses

Data in the OnCommand Insight reports is based upon the OnCommand Insight licenses that you have purchased. For example without the Plan license, you get point in time data (today) in the Inventory datamart for capacity and performance, but you do not have the ability to trend (report over a time period) the capacity or performance data for any device.

The absence of a Plan license removes the ability to create new reports or edit existing reports. You might see differences between the available reports in your OnCommand Insight system compared to the illustrations in

the documentation. These variations are due to differences between the installed licenses on your system and the licenses on the system used to create the illustrations.

For more information about Licenses, see the OnCommand Insight Installation guide.

## Reporting user roles

Each user account is assigned a role with a set of permissions. The number of users is limited by the number of Reporting licenses attached to each role.

Each role can perform the following actions:

- **Recipient**

Views OnCommand Insight Reporting portal reports and sets personal preferences such as those for languages and time zones.



Recipients cannot create reports, run reports, schedule reports, export reports, nor perform administrative tasks.

- **Business Consumer**

Runs reports and performs all Recipient options.

- **Business Author**

Views scheduled reports, runs reports interactively, creates stories, in addition to performing all Business Consumer options.

- **Pro Author**

Creates reports, creates packages and data modules, in addition to performing all Business Author options.

- **Administrator**

Performs reporting administrative tasks such as the import and export of report definitions, configuration of reports, configuration of data sources, and the shutdown and restart of reporting tasks.

The following table shows the privileges and the maximum number of users allowed for each role:

Feature	Recipient	Business Consumer	Business Author	Pro Author	Admin
View reports in the Team Content tab	Yes	Yes	Yes	Yes	Yes
Run reports	No	Yes	Yes	Yes	Yes
Schedule reports	No	Yes	Yes	Yes	Yes

Upload external files	No	No	Yes	Yes	No
Create stories	No	No	Yes	Yes	No
Create reports	No	No	No	Yes	No
Create Packages and Data Modules	No	No	No	Yes	No
Perform administrative tasks	No	No	No	No	Yes
Number of users	Number of OnCommand Insight users	20	2	1	1

When you add a new Data Warehouse and Reporting user, if you exceed the limit in a role, the user is added as “deactivated,” and you need to deactivate or remove another user with that role to give a new user membership.



Report authoring capabilities require Insight Plan license. You can add additional Business Author and Pro Author users by purchasing the ARAP (Additional Report Authoring Package). Contact your OnCommand Insight representative for assistance.

These reporting user roles do not affect direct database access. These reporting user roles do not impact your ability to create SQL queries using the data marts.

## Enabling Security Headers

HTTP headers can be configured to enhance the overall security of the Cognos Analytics web application.

To add the response headers:

- Log in to the Cognos Analytics UI and navigate to **Manage -> Configuration -> System -> Advanced Settings**
- Add the following Key/Value and apply:
  - Key: BIHeaderFilter.responseHeaders
  - Value: [{"name": "X-FRAME-OPTIONS", "value": "SAMEORIGIN"}, {"name": "X-XSS-Protection", "value": "1"}, {"name": "X-Content-Type-Options", "value": "nosniff"}]
- Refresh your browser to enable the headers.

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