



Add, delete, and manage customers

SaaS Backup For Partner Central

Rachel Lithman
April 07, 2021

Table of Contents

- Add, delete, and manage customers 1
 - Add a customer 1
 - Delete a customer 3
 - Manage customer data 3

Add, delete, and manage customers

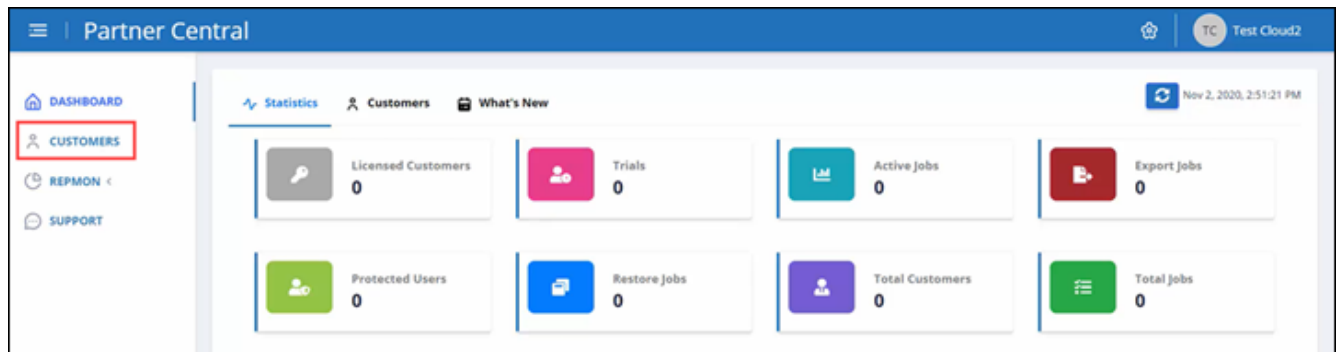
You can add and delete customers in SaaS Backup Partner Central. To manage customer data, you'll use the SaaS Backup for Microsoft 365 user interface.


If you want to add an existing tenant from SaaS Backup for Microsoft 365 into Partner Central, contact SaaS Backup Support at saasbackupsupport@netapp.com.

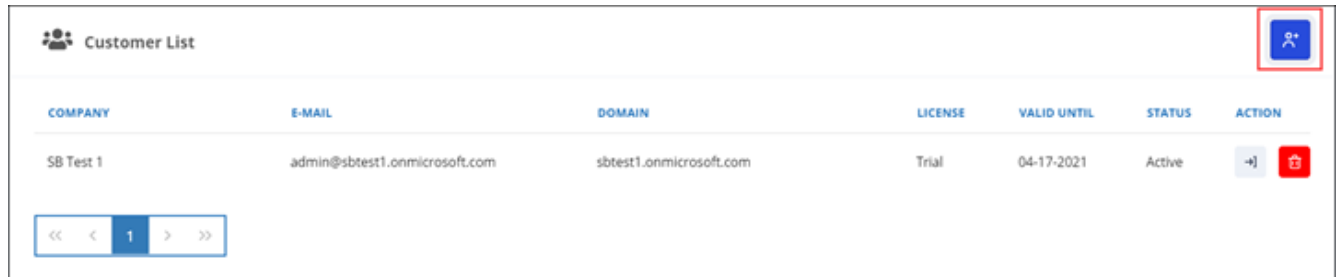
Add a customer


Steps

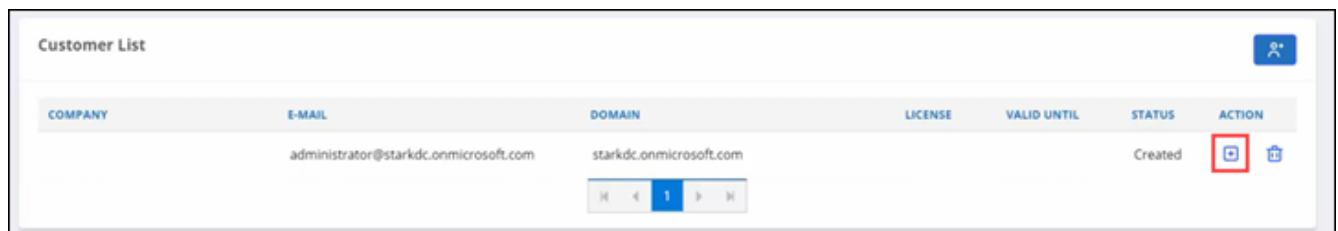
1. From the dashboard, click **Customers** on the left.



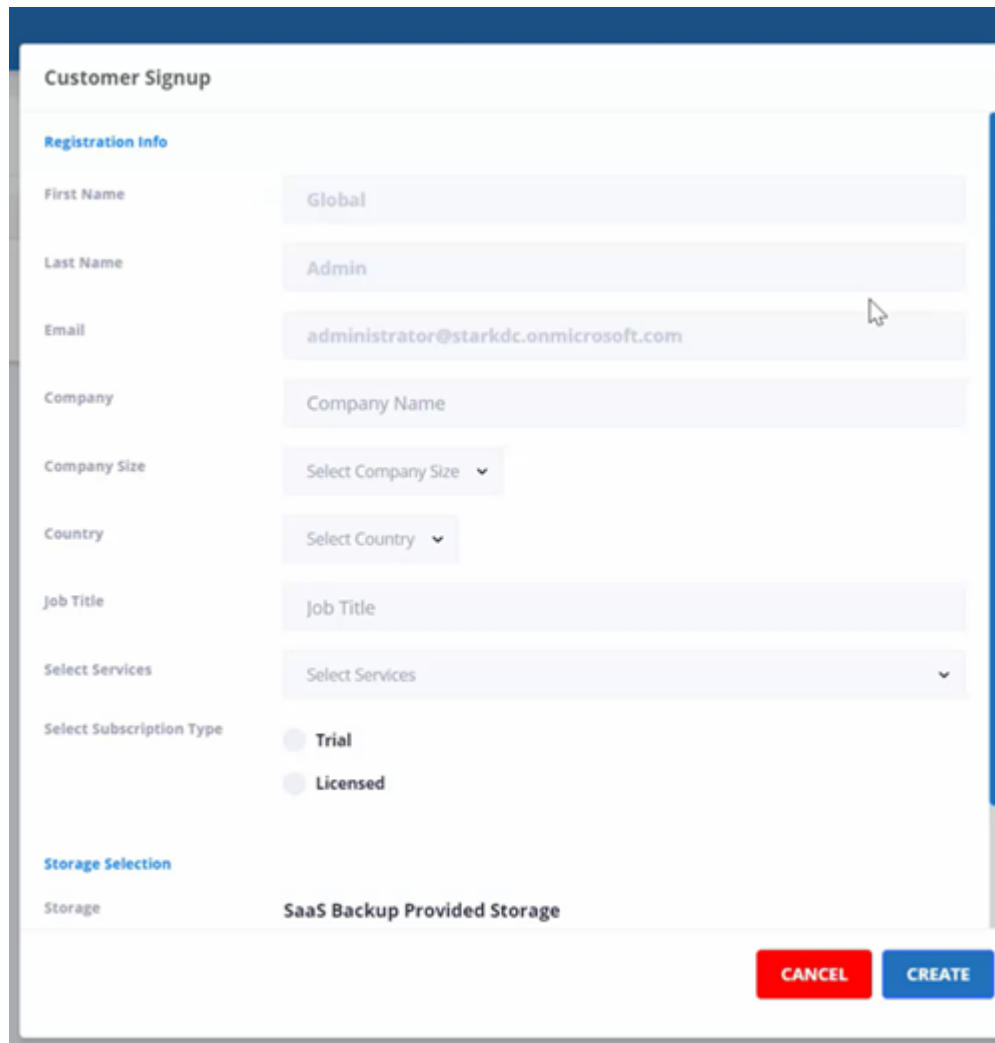
2. On the **Customer List** screen, click  to add a new customer.



3. In the pop up, click on the Office 365 icon to create a new customer subscription.
4. Enter the email address and password for your Microsoft 365 global administrator service account, and then click **Sign in**.
5. A list of the permissions requested by SaaS Backup for Microsoft 365 is displayed. Click **Accept**.
6. Back in Partner Central, click  under **Action** in the **Customer List** to complete **Customer Signup**.



7. Enter the requested user information.



Customer Signup

Registration Info

First Name: Global

Last Name: Admin

Email: administrator@starkdc.onmicrosoft.com

Company: Company Name

Company Size: Select Company Size

Country: Select Country

Job Title: Job Title

Select Services: Select Services

Select Subscription Type:

- Trial
- Licensed

Storage Selection

Storage: SaaS Backup Provided Storage

CANCEL **CREATE**

- Select subscription type:
 - If this is a trial subscription, enter the activation code.
 - If this is a licensed subscription, enter your NetApp SSO and product serial number.
- Select your storage under **Storage Selection**.

If you are using storage provided by SaaS Backup:

- a. Click **SaaS Backup Provided Storage**.
- b. Select the **Amazon S3** or **Azure Blob** storage option.
- c. Select the **AWS S3** or **Azure Blob** region for your backup. You should select the region that is the closest to the physical location of the data you are backing up.

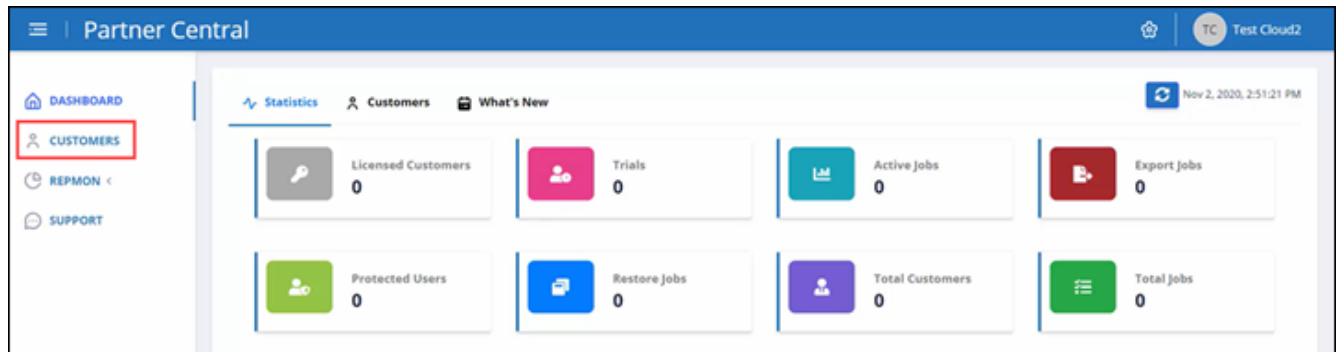
8. Click **Create**.


A status update appears on the right side which reads "Customer Sign up In-Progress." When the status update is finished, the status changes to "Customer Sign up completed" and the status becomes Active.

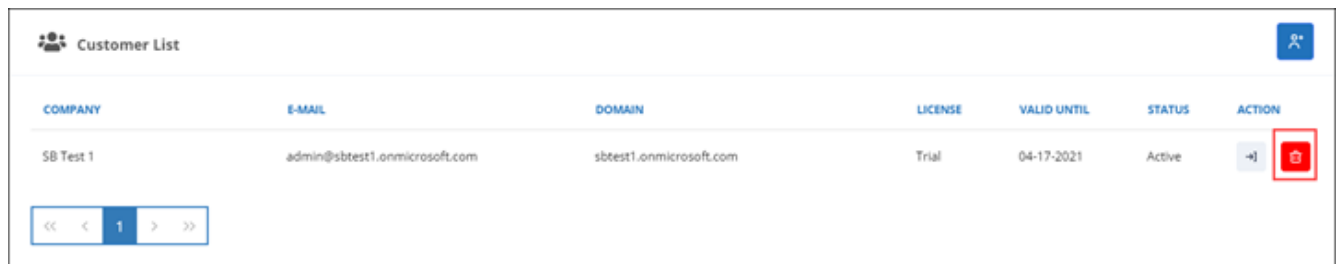
Delete a customer

Steps

1. From the dashboard, click **Customers** on the left.

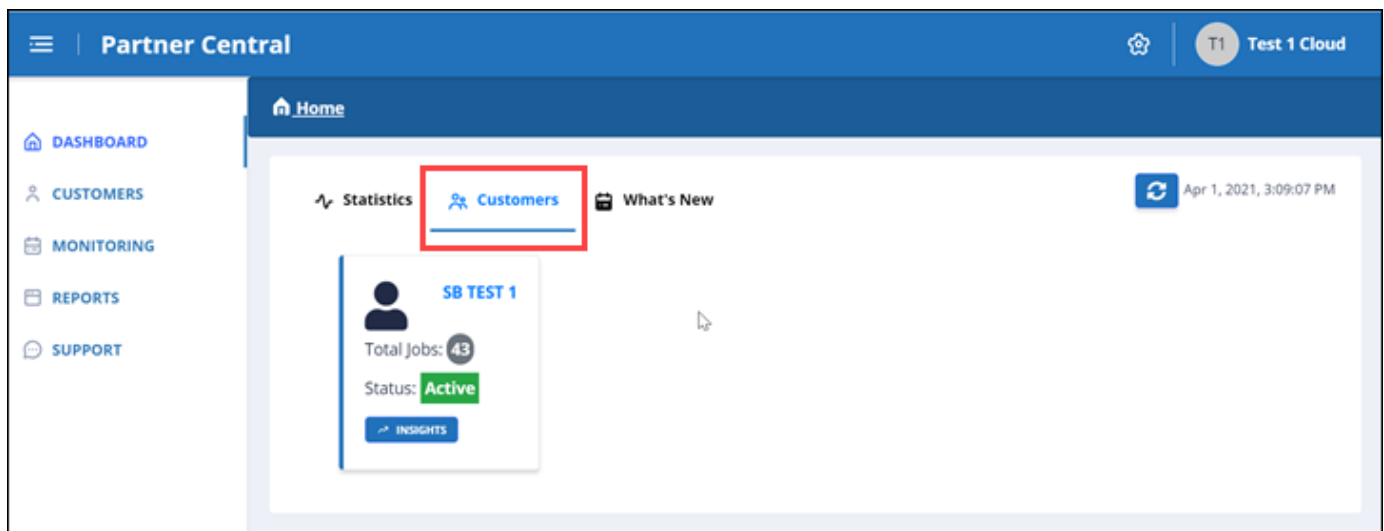


2. Find the customer you wish to delete in the customer list. Click  to delete the customer.



Manage customer data

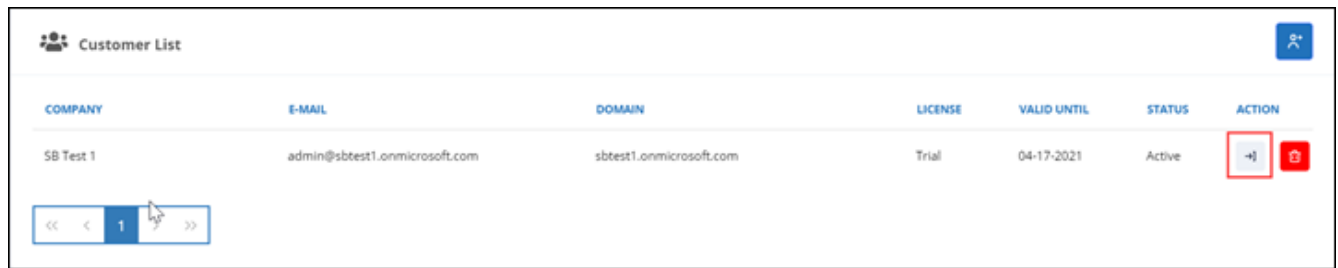
After you add new customers, you can view customer details such as the customer name, status, and total number of jobs from the dashboard in Partner Central.




To manage customer data, you'll use the SaaS Backup for Microsoft 365 user interface.

Steps

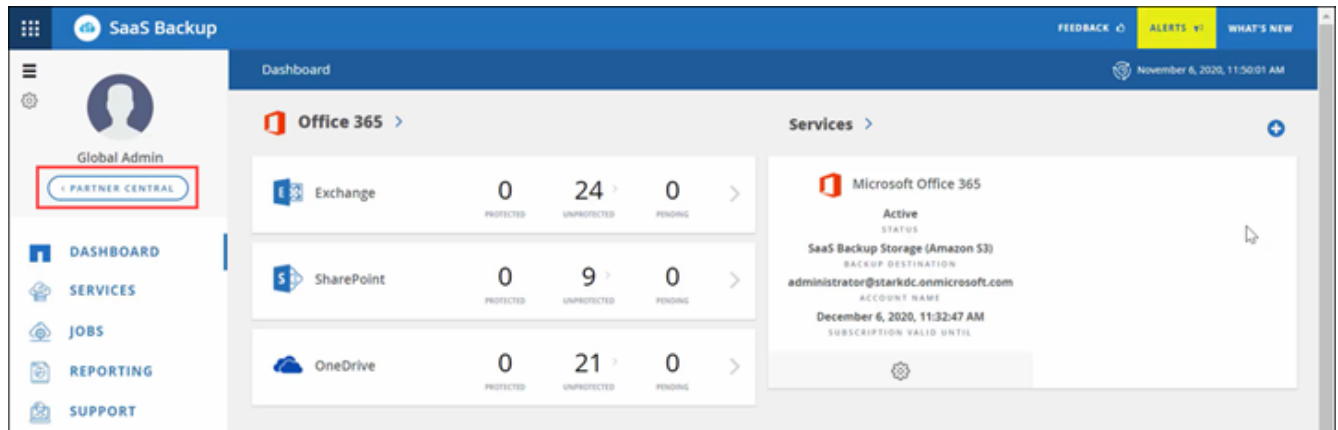
1. Click  to redirect to the SaaS Backup for Microsoft 365 user interface to manage customer data.



| COMPANY | E-MAIL | DOMAIN | LICENSE | VALID UNTIL | STATUS | ACTION |
|-----------|-------------------------------|-------------------------|---------|-------------|--------|--|
| SB Test 1 | admin@sbtest1.onmicrosoft.com | sbtest1.onmicrosoft.com | Trial | 04-17-2021 | Active | +i  |

<< < 1 >>

To return to Partner Central, click **Partner Central** under the customer's name on the left side of the SaaS Backup for Microsoft 365 user interface.



SaaS Backup

Global Admin

PARTNER CENTRAL

DASHBOARD

SERVICES

JOB

REPORTING

SUPPORT

Office 365

| Service | Protected | Unprotected | Pending |
|------------|-----------|-------------|---------|
| Exchange | 0 | 24 | 0 |
| SharePoint | 0 | 9 | 0 |
| OneDrive | 0 | 21 | 0 |

Services

Microsoft Office 365

Active

SaaS Backup Storage (Amazon S3)

BACKUP DESTINATION

administrator@starkdc.onmicrosoft.com

ACCOUNT NAME

December 6, 2020, 11:32:47 AM

SUBSCRIPTION VALID UNTIL

For information about how to use SaaS Backup for Microsoft 365, go to [NetApp SaaS Backup for Microsoft 365 online documentation](#).

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