



# **Configure Impersonation for Microsoft Exchange Online**

## **SaaS Backup for Microsoft 365**

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# Configure Impersonation for Microsoft Exchange Online

If you plan to use SaaS Backup with Microsoft Exchange Online, you must configure impersonation. Impersonation allows your Microsoft 365 service account to impersonate user accounts and access associated permissions.

## Automatically configure impersonation

To automatically configure impersonation, run [MSDN PowerShell Commands](#).

## Manually configure impersonation

You can manually configure impersonation with your Microsoft 365 administrator account as well as with added Microsoft 365 service accounts in SaaS Backup. For more information about Microsoft 365 service accounts, go to [creating a Microsoft 365 service account with global permissions](#).

To manually configure impersonation do the following:

### Steps

1. Log in to your Microsoft 365 service account.
2. Select the **Exchange** tab.
3. On the left, under Dashboard, select **Permissions**.
4. Click **Admin roles**.
5. Double-click in the right pane to select **Discovery management**.
6. Under **Roles**, click the + symbol.

Write scope:

Default ▼

Roles:



NAME <span>▲</span>
<b>ApplicationImpersonation</b>
Legal Hold
Mailbox Search

7. Select **ApplicationImpersonation** from the drop-down menu.
8. Click **Add**.
9. Click **OK**.
10. Verify that **ApplicationImpersonation** was added under **Roles**.
11. Under Members, click the **+** symbol.

Members:



NAME	DISPLAY NAME <span>▲</span>
<b>AirBender</b>	<b>Air Bender</b>

A new window appears

12. Choose the user name.

13. Click **Add**.
14. Click **OK**.
15. Verify that the user name appears in the **Members** section.
16. Click **Save**.

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