



Managing security groups

SaaS Backup For Office 365

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Managing security groups

Adding security groups

Security groups can be used as filtering options to view your data and to create rules.

You can add up to 3 security groups. You can then use your security groups as filtering options in SaaS Backup.

New security groups must be discovered through an AutoSync or a manual synchronization before they can be added.

[Create, edit, or delete a security group in the Admin Center.](#)

Steps

1. Click **ACCOUNT SETTINGS**.
2. Click **SECURITY GROUPS**.
3. In the search field, enter the name of the security group you want to add.
4. Click **Add**.

Deleting security groups

If a security group is being utilized in a user-defined rule, it cannot be deleted. You must remove the user-defined rule, then delete the security group.

[Deleting rules](#)

Steps

1. Click **ACCOUNT SETTINGS**.
2. Click **SECURITY GROUPS**.
3. Click the delete icon next to the group you want to remove.

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