



# Scheduling backups

## Snap Creator Framework

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You can schedule recurring backup jobs after performing the initial backup.

You should have created the configuration file for the backup, as described in [Creating a configuration file](#).

1. In the Profiles and Configurations pane, select the configuration file and click **Management > Schedules** at the top of the Snap Creator Framework window.
2. In the Jobs pane, click **Create**
3. In the New Job dialog, specify the job information:

For this field...	Do this...
Job Name	Enter the name of the job.
Start Date	Use the calendar control to select the date on which the schedule should start.
Active	Select this box to activate the schedule. Deselect the box to deactivate the schedule.
Profile	Select the profile for the configuration file.
Configuration	Select the configuration file.
Action	Select backup.
Policy	Select the policy for the backup job. <b>Note:</b> You must have configured the policy in the configuration file.
Frequency	Select the frequency with which the job should run. Depending on your choice, new fields are displayed where you can specify the minute, hour, and day to run the job. If you want to use a cron job, select cron and enter the cron command.

The following example shows how to schedule a backup job to run every day at midnight:

**New Job**

Job Name: Fuji15\_daily

Start Date: 2014-01-15

Active:

Profile: Domino

Configuration: Fuji15

Action: backup

Policy: daily

Frequency: daily

Hour: 00

Minute: 00

Save

4. Click **Save**.

The scheduled job is listed on the Schedules tab in the Jobs pane. Select the job to run, edit, or delete it.

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