



# **Adding User Access**

## Virtual Desktop Managed Service

Kris Gillette  
July 12, 2021

# Table of Contents

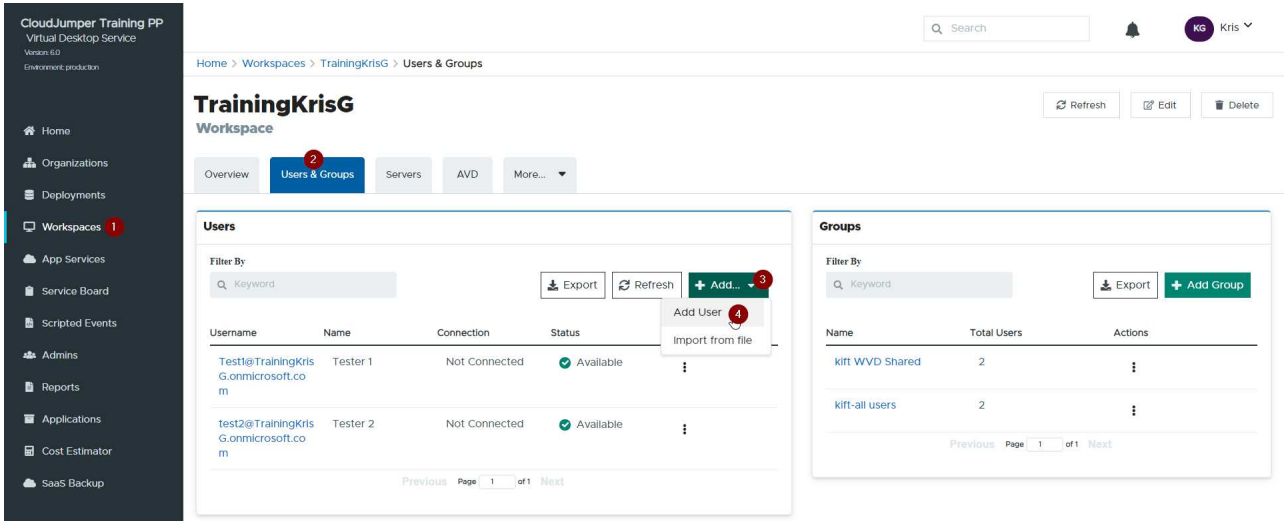
Adding User Access ..... 1  
New User Creation ..... 1

# Adding User Access

## New User Creation

New Active Directory deployments (a new Active Directory domain was created for VDMS)

1. Create the user in VDS
  - a. Navigate to the workspace, select the "Users & Groups" tab, click "Add", and select "Add User"



- b. Fill in the user's information then click "Add User"

### Add User

**Username** Required

**First Name** Required **Last Name** Required

**Email** Phone

Multi-Factor Auth Enabled  VDI User Enabled

Wake On Demand Enabled  Local Drive Access Enabled

Force Password Reset at Next Login

2. Notify NetApp of the additional user using one of the methods below

- a. Email support: [VDSsupport@netapp.com](mailto:VDSsupport@netapp.com)
- b. Phone Support: 844.645.6789

### c. VDMS Support Portal

#### 3. Assign the user to their host pool

- a. On the users and groups tab, click on the user group linked to the host pool. For example, the group "kift WVD Shared" is linked to the WVD Shared host pool in VDMS. All users added to "kift WVD Shared" will be assigned access to the session hosts in the "WVD Shared" host pool.

The screenshot shows the 'TrainingKrisG Workspace' interface. The 'Users & Groups' tab is active. The 'Users' section displays a table with columns: Username, Name, Connection, Status, and Actions. The 'Groups' section displays a table with columns: Name, Total Users, and Actions. The 'kift WVD Shared' group is highlighted in the Groups table.

Username	Name	Connection	Status	Actions
Test3@TrainingKrisG.onmicrosoft.com	Test User3	Not Connected	Available	
Test1@TrainingKrisG.onmicrosoft.com	Tester 1	Not Connected	Available	
test2@TrainingKrisG.onmicrosoft.com	Tester 2	Not Connected	Available	

Name	Total Users	Actions
kift WVD Shared	2	
kift-all users	2	

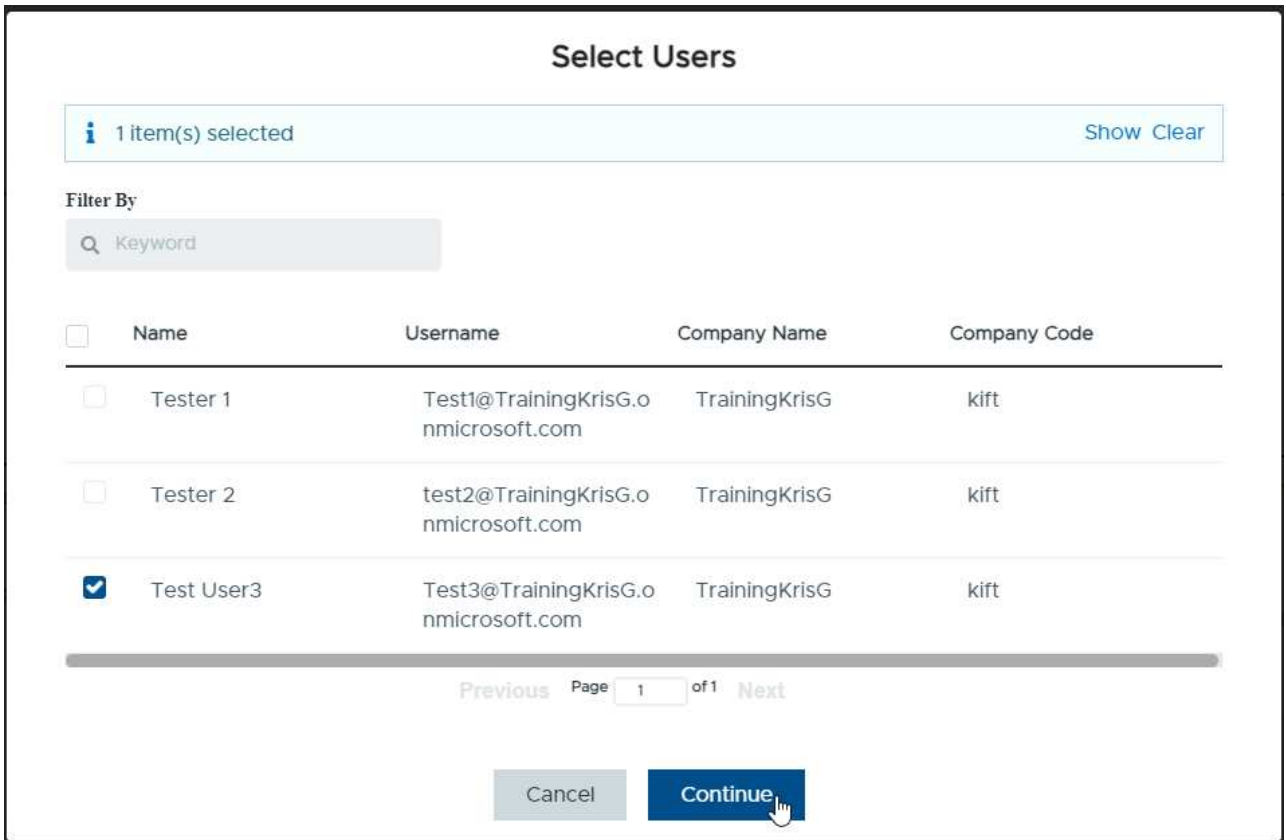
- b. Click on the edit icon in the top right of the Users box then click "Add Users"

The screenshot shows the 'kift WVD Shared Group' interface. The 'Users' section displays a table with columns: Name, Local Drive Access, and Actions. The 'Add Users' button is highlighted. The 'Applications' section displays a table with columns: Name, Version, and Enabled. The 'Google Chrome' application is listed with 'No' enabled.

Name	Local Drive Access	Actions
Test1@TrainingKrisG.onmicrosoft.com	<input checked="" type="checkbox"/>	
test2@TrainingKrisG.onmicrosoft.com	<input checked="" type="checkbox"/>	

Name	Version	Enabled
Google Chrome	Latest	No

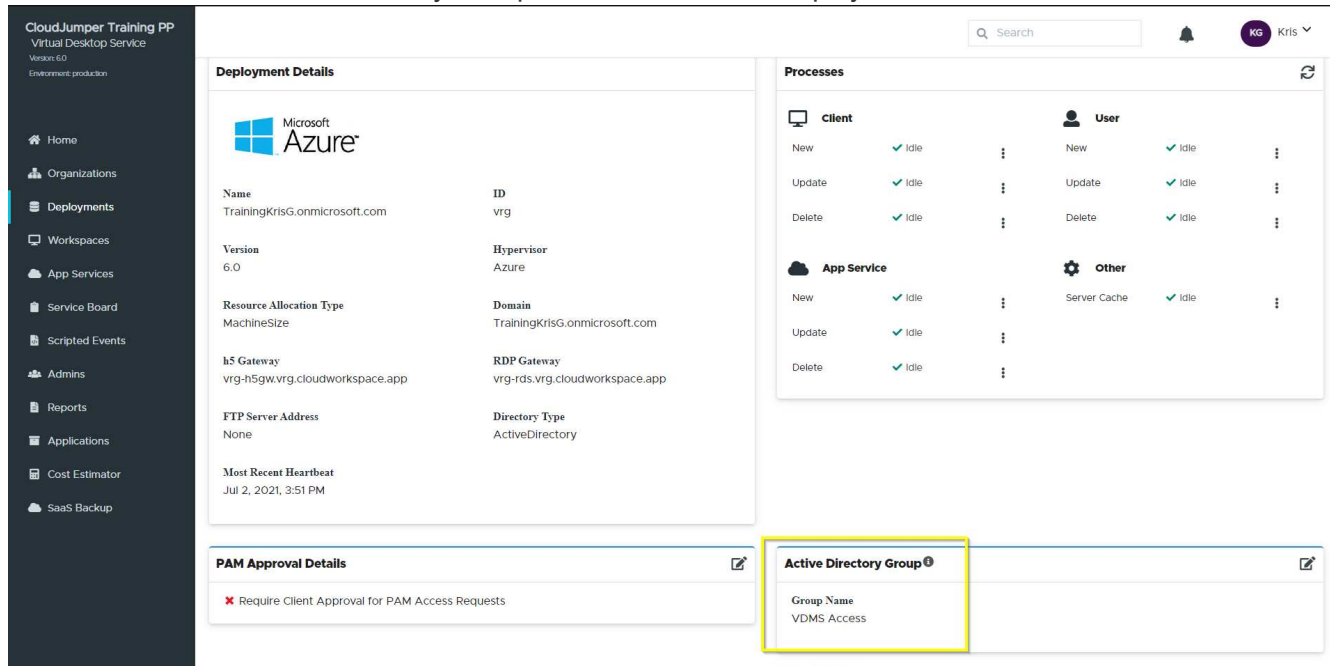
- c. Check the box next to the user(s) to be added then click "Continue"



d. More detailed instructions can be found [here](#)

### Existing Active Directory deployments (VDMS is connecting to an existing Active Directory)

1. Create the user in Active Directory as you normally would
2. Add the user to the Active Directory Group that is listed on the deployment



3. Enable cloudworkspace
4. Notify NetApp of the additional user using one of the methods below
  - a. Email support: [VDSsupport@netapp.com](mailto:VDSsupport@netapp.com)

b. Phone Support: 844.645.6789

c. [VDMS Support Portal](#)

5. Assign the user to their host pool

a. On the users and groups tab, click on the user group linked to the host pool. For example, the group "kift WVD Shared" is linked to the WVD Shared host pool in VDMS. All users added to "kift WVD Shared" will be assigned access to the session hosts in the "WVD Shared" host pool.

The screenshot shows the 'TrainingKrisG Workspace' interface. The 'Users & Groups' section is active. The 'Users' tab displays a table with the following data:

Username	Name	Connection	Status	Actions
Test3@TrainingKrisG.onmicrosoft.com	Test User3	Not Connected	Available	
Test1@TrainingKrisG.onmicrosoft.com	Tester 1	Not Connected	Available	
test2@TrainingKrisG.onmicrosoft.com	Tester 2	Not Connected	Available	

The 'Groups' tab shows a table with the following data:

Name	Total Users	Actions
kift WVD Shared	2	
kift-all users	2	

b. Click on the edit icon in the top right of the Users box then click "Add Users"

The screenshot shows the 'kift WVD Shared Group' interface. The 'Users' tab is active, displaying a table with the following data:

Name	Local Drive Access	Actions
Test1@TrainingKrisG.onmicrosoft.com	<input checked="" type="checkbox"/>	
test2@TrainingKrisG.onmicrosoft.com	<input checked="" type="checkbox"/>	

The 'Applications' tab is also visible, showing a table with the following data:

Name	Version	Enabled
Google Chrome	Latest	No

c. Check the box next to the user(s) to be added then click "Continue"

### Select Users

**i** 1 item(s) selected Show Clear

Filter By

<input type="checkbox"/>	Name	Username	Company Name	Company Code
<input type="checkbox"/>	Tester 1	Test1@TrainingKrisG.onmicrosoft.com	TrainingKrisG	kift
<input type="checkbox"/>	Tester 2	test2@TrainingKrisG.onmicrosoft.com	TrainingKrisG	kift
<input checked="" type="checkbox"/>	Test User3	Test3@TrainingKrisG.onmicrosoft.com	TrainingKrisG	kift

Previous Page  of 1 Next

d. More detailed instructions can be found [here](#)

## Copyright Information

Copyright © 2021 NetApp, Inc. All rights reserved. Printed in the U.S. No part of this document covered by copyright may be reproduced in any form or by any means-graphic, electronic, or mechanical, including photocopying, recording, taping, or storage in an electronic retrieval system-without prior written permission of the copyright owner.

Software derived from copyrighted NetApp material is subject to the following license and disclaimer:

THIS SOFTWARE IS PROVIDED BY NETAPP "AS IS" AND WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY DISCLAIMED. IN NO EVENT SHALL NETAPP BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES; LOSS OF USE, DATA, OR PROFITS; OR BUSINESS INTERRUPTION) HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY, WHETHER IN CONTRACT, STRICT LIABILITY, OR TORT (INCLUDING NEGLIGENCE OR OTHERWISE) ARISING IN ANY WAY OUT OF THE USE OF THIS SOFTWARE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

NetApp reserves the right to change any products described herein at any time, and without notice. NetApp assumes no responsibility or liability arising from the use of products described herein, except as expressly agreed to in writing by NetApp. The use or purchase of this product does not convey a license under any patent rights, trademark rights, or any other intellectual property rights of NetApp.

The product described in this manual may be protected by one or more U.S. patents, foreign patents, or pending applications.

RESTRICTED RIGHTS LEGEND: Use, duplication, or disclosure by the government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.277-7103 (October 1988) and FAR 52-227-19 (June 1987).

## Trademark Information

NETAPP, the NETAPP logo, and the marks listed at <http://www.netapp.com/TM> are trademarks of NetApp, Inc. Other company and product names may be trademarks of their respective owners.